



**ROCHESTER DIOCESAN BOARD OF EDUCATION**  
**CHURCH SCHOOL GOVERNORS' DUTIES**



Individual Governors have no special powers with regard to their schools but the governing body as a whole has the following duties and responsibilities.

### **Curriculum**

The governing body has the duty to make sure that the school delivers the National and Basic curriculum for all its pupils within a budget delegated to it by the Local Education Authority.

The governing body must assure itself that the headteacher and staff provide an orderly working environment and properly structured delivery of lessons so that pupils of all abilities may receive the best possible education.

### **Staffing**

The governing body has the responsibility of appointing all staff including headteacher and deputy and of dealing with staff grievances, discipline and dismissals. In each of those duties it needs to take account of the advice given by the Local Education Authority's officers and the Diocesan Board of Education's officers.

The governing body has to decide on teachers' pay within a statutory framework decided by the School Teachers' Pay and Conditions document issued yearly by the DfES.

### **Finance**

The governing body is responsible for a locally delegated budget given annually. The School Development Plan, the main planning document of the school, enables the governing body to make decisions about how the money from central Government and the Local Authority is spent to achieve best possible value for the education of pupils.

### **Premises**

In a Controlled school the upkeep and maintenance of the buildings are the responsibility of the Local Education Authority. In Aided schools the governors have certain financial responsibilities with regard to their buildings.

### **Church School Worship, Re and Spiritual Development of Pupils**

All Church schools have the duty to provide a daily Act of Worship, which is Christian and Anglican, for all pupils. They must see that there is appropriate Religious Education for all pupils and they must assure themselves that the school looks to the spiritual, moral, social and cultural development of pupils in a Christian setting.

**Help and clarification of duties of governors can be found in the DfES's 'Governors Guide to the Law for Voluntary Aided, Voluntary Controlled and Foundation Schools', obtainable on line from the DfES governor website ([www.governornet.co.uk](http://www.governornet.co.uk)) .**

The Local Education Authority's Officers in Kent, Medway, Bexley and Bromley are sources of help for all schools.

The Diocesan Board of Education has a Schools' Officer whose task is to promote and support all Church schools. She is happy to answer queries at any time.

St Nicholas Church, Boley Hill, Rochester, Kent, ME1 1SL. Telephone 01634 560000.  
Fax 01634 408942. email [jan.thompson@rochester.anglican.org](mailto:jan.thompson@rochester.anglican.org)