

To all Headteachers, Clerks and Chairs of Governors of Voluntary Aided Church schools and Academies and all Headteachers, Clerks and Chairs of Governors Church of schools and Academies within Medway

24 June 2016

Dear Colleagues,

Church of England School Admissions and Over Subscription Criteria

I hope this letter finds you well as we approach the end of another academic year.

We have experienced an increased number of queries from schools in relation to School Admissions and have prepared Diocesan guidance, including a general guidance document, sample Supplementary Information Forms and sample Over Subscription Policies, which are attached and hopefully you will find useful.

Their purpose is to outline key requirements and principles in relation to the School Admissions Code 2014 and offer suggestions for consideration when formulating your own documentation with the aim of providing clarity about how individual policies might fit the requirements which are necessary for Diocesan approval.

Some adaptations, to suit local circumstances, may be possible and officers are happy to offer further advice.

Please do not hesitate to contact me should you have any queries.

With all best wishes

John Constanti AInstAM(Dip), MBIFM
Deputy Director of Education

